

Introduction

The Deputy Secretary, JHALSA is the Public Information Officer .

Public Information Officer

Abhishek Kumar
Deputy Secretary
Jharkhand State Legal Services Authority
Mobile – 6203164826
Email : jhalsaranchi@gmail.com

Right to Information Act, 2005

This Jharkhand State Legal Services Authority (JHALSA) for the present is following the provisions of Right to Information Act, 2005 (22 of 2005) which is also available on the website of the Jharkhand State Legal Services Authority.

Fee under the Right to Information Act, 2005

This JHALSA for the present is following G.S.R 603(E) dated 31.07.2012 of the Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training in so far as Application Fees, Fees for providing information and Exemption from Payment of Fee.

Note :Rs. 10/- either in cash or by way of Indian Postal Order or by Money Order or Demand Draft drawn in favour of Jharkhand State Legal Services Authority. **Note: Court fee and cheques are not acceptable** as the same are not valid mode as per rules.

Compliance under Section 4(1)(b) of Right to Information Act, 2005

Sl.No	Information Sought for	Information under RTI Act, 2005.
1	Name of the organization	Jharkhand State Legal Services Authority
2	Functions and Duties the State Legal Services Authority	<p>Functions of the State Authority as per Legal Services Authority Act, 1987 -</p> <p>(1) It shall be the duty of the State Authority to give effect to the policy and directions of the Central Authority.</p> <p>(2) Without prejudice to the generality of the functions referred to in subsection (1), the State Authority shall perform all or any of the following functions, namely : -</p> <p>(a) give legal service to persons who satisfy the criteria laid down under this Act;</p> <p>(b) conduct [Lok Adalats including Lok Adalats for High Court cases];</p> <p>(c) undertake preventive and strategic legal aid programmes; and</p> <p>(d) perform such other functions as the State Authority may, in consultation with the Central Authority, fix by regulations.</p>
3	The powers and duties of its officers and employees;	<p>Powers and Functions of the Member Secretary.—</p> <p>(1) The Member Secretary, shall under the control of the State Authority exercise all the administrative and financial powers in respect of the affairs of the State Authority are vested in the Head of Office under the Jharkhand Service Code, the Jharkhand Financial Rules and other Rules, Codes, Circulars or resolutions of the State Government.</p> <p>(2) Without prejudice to the generality of the foregoing provisions, the powers and functions of the Secretary inter-alia, shall be—</p> <p>(a) to be custodian of, and to manage the properties, records and funds of the State Authority;</p> <p>(b) to maintain or cause to be maintained, proper accounts of the State Authority;</p> <p>(c) shall get the accounts of the State Authority to be audited annually by proper Authority;</p> <p>(d) to prepare annual Budget of the State Authority and shall send it to the State Government for approval;</p> <p>(e) to work out modalities of the Legal Services Schemes and programmes approved by the State Authority and ensure their effective monitoring and implementation;</p> <p>(f) to inform the general public about the various aspects of the Legal Services Schemes and Programmes;</p> <p>(g) to lay stress on the resolution of rural dispute and to take measures to draw up schemes for legal services for</p>

		<p>settling rural disputes;</p> <p>(h) to liaise with Social Acting Groups and District Authority and Sub divisional Authority;</p> <p>(i) to maintain up-to-date and complete statistical information including progress made in the implementation of various legal services programmes from time-to-time;</p> <p>(j) to process proposals for financial assistance and issue utilization certificates thereof;</p> <p>(k) to perform such other functions as the Member Secretary may deem fit and proper for the advancements of the objects of the Act or as may be assigned to him under the Scheme by the State Authority.</p> <p>(l) to act as 1st Appellate Authority of JHALSA</p>
	<p>Abhishek Kumar, Deputy Secretary, JHALSA</p>	<p>General administration, budget of JHALSA and DLSA (planning and fund allocation), Training activities of Panel Lawyers. PLVs and Mediators. Seminar. Workshop and Colloquium, all the matters relating to Jharkhand High Court. Matters relating to NALSA including compliance of NALSA direction and calendar of activities, all the matters relating to MCPC including compliance, all the matters relating to All India Meet of SLSAs including compliance of JHALSA calendar of activities, website updation. Anything concerning other SLSAs and States, Public Information Officer, Maintaining and updating the grievance portal of NALSA. any other work assigned by Member Secretary ,any other work assigned by Member Secretary.</p>
	<p>Manish Kumar Mishra, Under Secretary, JHALSA</p>	<p>All kinds of data collection, compilation and updation of data relating to legal aid Activities and programmes, collection and compilation of statements from the DLSAs. Payment of remuneration to Panel Lawyers. Mediators, PLVs of DLSAs and SDLSCs.</p>

			<p>compilation and updation of legally aided case data in the Jharkhand High Court, daily Attendance of Class II, III and IV staffs of JHALSA. all the matters concerning DISAs and SDLSCs, Placing each and every relevant E-mail after scrutiny before the undersigned with noting on the front page, any other work assigned by Member Secretary.</p>
4	The procedure followed in the decision making process, including channels of supervision and accountability	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002 NALSA Schemes, Letters & Circulars	
5	A statement on the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible to the public	A General Body exists with Members nominated by State Government in consultation with Hon'ble Chief Justice, High Court of Jharkhand .	
6.	The norms set by it for the discharge of its functions;	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002 NALSA Schemes, Letters & Circulars	
7	The rules, regulations, instructions, manuals and records, held by it	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002	

	or under its control or used by its employees for discharging the functions;	NALSA Schemes, Letters & Circulars
8	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	Not Applicable
9	A statement of the categories of documents that are held by it or under its control	Legal Aid Request Applications Correspondences with the Legal Services Institutions As per the functions and duties

10	A directory of its officers and employees i.e. names, designations, addresses, telephone no., mobile no., email id etc. likely to remain in public domain maintained at public costs	<table> <tr> <th>Sl</th><th>Name of staff</th><th>Mobile</th></tr> <tr> <td>1.</td><td>Sri Santosh Kumar No.1, Member Secretary</td><td>8986601912</td></tr> <tr> <td>2.</td><td>Sri Abhishek Kumar, Deputy Secretary</td><td>6203164826</td></tr> <tr> <td>3.</td><td>Sri Manish Kumar Mishra, Under Secretary</td><td>9955882595</td></tr> <tr> <td>4.</td><td>Roshan Lal Sr.PA</td><td>0651-2482392</td></tr> <tr> <td>5.</td><td>Md. Shakeel PA</td><td>0651-2482392</td></tr> <tr> <td>6.</td><td>Ravindra Lal Sahu, SO</td><td>0651-2482392</td></tr> <tr> <td>7.</td><td>Promila Surin, SO</td><td>0651-2482392</td></tr> <tr> <td>8.</td><td>Mukesh Singh, SO</td><td>0651-2482392</td></tr> <tr> <td>9.</td><td>Vikash Kr. Srivastava, Asst.</td><td>0651-2482392</td></tr> <tr> <td>10.</td><td>Urmila Bhartia Accountant cum Budget planner</td><td>0651-2482392</td></tr> <tr> <td>11.</td><td>Pramod Kumar UDC</td><td>0651-2482392</td></tr> <tr> <td>12.</td><td>Md. Seraj Ansari TO</td><td>0651-2482392</td></tr> <tr> <td>13.</td><td>Ramesh Kr. Sah Driver</td><td>0651-2482392</td></tr> <tr> <td>14.</td><td>Prem Khalkho Driver</td><td>0651-2482392</td></tr> <tr> <td>15.</td><td>Habibullah Ansari Peon</td><td>0651-2482392</td></tr> <tr> <td>16.</td><td>Sudhir Lakra LDC</td><td>0651-2482392</td></tr> <tr> <td>17.</td><td>Nagendra Mandal Night Guard</td><td>0651-2482392</td></tr> </table>	Sl	Name of staff	Mobile	1.	Sri Santosh Kumar No.1, Member Secretary	8986601912	2.	Sri Abhishek Kumar, Deputy Secretary	6203164826	3.	Sri Manish Kumar Mishra, Under Secretary	9955882595	4.	Roshan Lal Sr.PA	0651-2482392	5.	Md. Shakeel PA	0651-2482392	6.	Ravindra Lal Sahu, SO	0651-2482392	7.	Promila Surin, SO	0651-2482392	8.	Mukesh Singh, SO	0651-2482392	9.	Vikash Kr. Srivastava, Asst.	0651-2482392	10.	Urmila Bhartia Accountant cum Budget planner	0651-2482392	11.	Pramod Kumar UDC	0651-2482392	12.	Md. Seraj Ansari TO	0651-2482392	13.	Ramesh Kr. Sah Driver	0651-2482392	14.	Prem Khalkho Driver	0651-2482392	15.	Habibullah Ansari Peon	0651-2482392	16.	Sudhir Lakra LDC	0651-2482392	17.	Nagendra Mandal Night Guard	0651-2482392
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11	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	Not applicable																																																						
11 A	Particulars of	This Authority does not grant concessions, permits or																																																						

	recipients of concessions, permits or authorizations granted by it;	authorizations.			
12	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;				
		Sl No.	Name of staff	Present Pay Scale	Level
		1	Sri Santosh Kumar, Member Secretary	131100-216600	13A
		2	Sri Abhishek Kumar, Deputy Secretary	78800-209200	12
		3	Sri Manish Kumar Mishra, Under Secretary	56100-177500	10
		4	Roshan Lal Sr. PA	9300-34800	8
		5	Md. Shakeel PA	9300-34800	8
		6	Ravindra Lal Sahu, Section Officer	9300-34800	8
		7	Promila Surin, Section Officer	9300-34800	8
		8	Mukesh Singh, Section Officer	9300-34800	8
		9	Vikash Kr. Srivastava, Asst.	9300-34800	8
		10	Urmila Bhartia Accountant-cum-Budget Planner	9300-34800	7
		11	Pramod Kumar UDC	5200-20200	4
		12	Md. Seraj Ansari Telephone Operator	5200-20200	2
		13	Ramesh Kr. Sah Driver	5200-20200	5
		14	Prem Khalkho Driver	5200-20200	4
		15	Habibullah Ansari Peon	5200-20200	2
		16	Sudhir Lakra LDC	5200-20200	2
17	Nagendra Mandal Night Guard	5200-20200	2		

13	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	Sl. No.	Heads	Allotment received during 2021-22 (Rs.)
		1	Salary	3,14,24,000.00
		2	Training Allowance	10,00,000.00
		3	L.T.C.	3,00,000.00
		4	T.A.	5,00,000.00
		5	Office Expenses	60,00,000.00
		6	Machine & Tools	45,00,000.00
		7	Advertisement/Awareness/Seminar	30,00,000.00
			Supply and Materials	1000000
		8	Library	1,00,000.00
		9	Telephone	5,00,000.00
		10	Liveries	40,000.00
		11	Training Exp.	20,00,000.00
		12	Electricity Exp.	0.00
		13	Generator (fuel)	5,00,000.00
		14	Motor vehicle (fuel & repair)	5,00,000.00
		15	Financial help (Court fee & Process fee)	35,00,000.00
		16	Legal Charges (Mediation fee, Advocate fee)	2,25,00,000.00
			Total	7,73,64,000.00
14	Details in respect of the information, available to or held by it, reduced in an electronic form;	E-mail received on e-mail ID jhalsaranchi@gmail.com		
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for	Common waiting room.		

	public use;	
16	The names, designations and other particulars of the Public Information Officers;	Sri Abhishek Kumar, Deputy Secretary, Jharkhand State Legal Services Authority, Nyaya Sadan, Doranda, Ranchi-834002.
17	Such other information as may be prescribed; and thereafter update these publications every year;	Not Applicable