

Introduction

The Deputy Secretary, JHALSA is the Public Information Officer .

Public Information Officer

Santosh Anand
Deputy Secretary
Jharkhand State Legal Services Authority
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Email : jhalsaranchi@gmail.com

Right to Information Act, 2005

This Jharkhand State Legal Services Authority (JHALSA) for the present is following the provisions of Right to Information Act, 2005 (22 of 2005) which is also available on the website of the Jharkhand State Legal Services Authority.

Fee under the Right to Information Act, 2005

This JHALSA for the present is following G.S.R 603(E) dated 31.07.2012 of the Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training in so far as Application Fees, Fees for providing information and Exemption from Payment of Fee.

Note :Rs. 10/- either in cash or by way of Indian Postal Order or by Money Order or Demand Draft drawn in favour of Jharkhand State Legal Services Authority. **Note: Court fee and cheques are not acceptable** as the same are not valid mode as per rules.

[Compliance under Section 4\(1\)\(b\) of Right to Information Act, 2005](#)

Sl.No	Information Sought for	Information under RTI Act, 2005.
1	Name of the organization	Jharkhand State Legal Services Authority
2	Functions and Duties the State Legal Services Authority	<p>Functions of the State Authority as per Legal Services Authority Act, 1987 -</p> <p>(1) It shall be the duty of the State Authority to give effect to the policy and directions of the Central Authority.</p> <p>(2) Without prejudice to the generality of the functions referred to in subsection (1), the State Authority shall perform all or any of the following functions, namely : -</p> <p>(a) give legal service to persons who satisfy the criteria laid down under this Act;</p> <p>(b) conduct [Lok Adalats including Lok Adalats for High Court cases];</p> <p>(c) undertake preventive and strategic legal aid programmes; and</p> <p>(d) perform such other functions as the State Authority may, in consultation with the Central Authority, fix by regulations.</p>
3	The powers and duties of its officers and employees;	<p>Powers and Functions of the Member Secretary.—</p> <p>(1) The Member Secretary, shall under the control of the State Authority exercise all the administrative and financial powers in respect of the affairs of the State Authority are vested in the Head of Office under the Jharkhand Service Code, the Jharkhand Financial Rules and other Rules, Codes, Circulars or resolutions of the State Government.</p> <p>(2) Without prejudice to the generality of the foregoing provisions, the powers and functions of the Secretary inter-alia, shall be—</p> <p>(a) to be custodian of, and to manage the properties, records and funds of the State Authority;</p> <p>(b) to maintain or cause to be maintained, proper accounts of the State Authority;</p> <p>(c) shall get the accounts of the State Authority to be audited annually by proper Authority;</p> <p>(d) to prepare annual Budget of the State Authority and shall send it to the State Government for approval;</p> <p>(e) to work out modalities of the Legal Services Schemes and programmes approved by the State Authority and ensure their effective monitoring and implementation;</p> <p>(f) to inform the general public about the various aspects</p>

		<p>of the Legal Services Schemes and Programmes; (g) to lay stress on the resolution of rural dispute and to take measures to draw up schemes for legal services for settling rural disputes; (h) to liaise with Social Acting Groups and District Authority and Sub divisional Authority; (i) to maintain up-to-date and complete statistical information including progress made in the implementation of various legal services programmes from time-to-time; (j) to process proposals for financial assistance and issue utilization certificates thereof; (k) to perform such other functions as the Member Secretary may deem fit and proper for the advancements of the objects of the Act or as may be assigned to him under the Scheme by the State Authority.</p> <p>Sri Satyakam Priyadarshi, Dy. Secretary, JHALSA : General administration, budget of JHALSA and DLSA (planning and fund allocation), Training activities of Panel Lawyers, PLVs and Mediators, Seminar, Workshop and Colloquium, all the matters relating to Jharkhand High Court. Appellate Authority under RTI Act, any other work assigned by Member Secretary.</p> <p>Sri Santosh Anand Prasad, Dy. Secretary, JHALSA : Matters relating to NALSA including compliance of NALSA direction and calendar of activities, all the matters relating to MCPC including compliance, all the matters relating to All India Meet of SLSAs including compliance of JHALSA calendar of activities, website updation. Anything concerning other SLSAs and States, Public Information Officer, Maintaining and updating the grievance portal of NALSA, any other work assigned by Member Secretary.</p> <p>Ms. Sonam Bishnoi, Under Secretary, JHALSA : All kinds of data collection, compilation and updation of datas relating to legal aid activities and programmes, collection and compilation of statements from the DLSAs, payment of remuneration to Panel Lawyers, Mediators, PLVs of DLSAs and SDLSCs, compilation and updation of legally aided case data in the Jharkhand High Court, daily attendance of Class II, III and IV staffs of JHALSA, all the matters concerning DLSAs and SDLSCs, Placing each and every relevant E-mail after scrutiny before the undersigned with noting on the front page, any other work assigned by the Member Secretary.</p>
4	The procedure followed in the decision making process, including	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002 NALSA Schemes, Letters & Circulars

	channels of supervision and accountability	
5	A statement on the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible to the public	A General Body exists with Members nominated Hon'ble Chief Justice, High Court of Jharkhand in consultation with State Government.
6.	The norms set by it for the discharge of its functions;	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002 NALSA Schemes, Letters & Circulars
7	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging the functions;	Legal Services Authorities Act 1987 JHALSA Rules 2001 JHALSA Regulations 2002 NALSA Schemes, Letters & Circulars
8	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	Not Applicable
9	A statement of the categories of documents that are held by it or under its control	Legal Aid Request Applications Correspondences with the Legal Services Institutions As per the functions and duties

10	A directory of its officers and employees i.e. names, designations, addresses, telephone no., mobile no., email id etc. likely to remain in public domain maintained at public costs		
	Sl No.	Name of staff	Mobile
1	Sri Arun Kr. Rai, Member Secretary	8986601912	
2	Sri Satyakam Priyadarshi, Deputy Secretary	9431387340	
3	Sri Santosh Anand Prasad, Deputy Secretary	9708502261	
4	Ms. Sonam Visnoi, Under Secretary	9102674033	
5	Roshan Lal PA	0651-2481520	
6	Md. Shakeel PA	0651-2481520	
7	Ravindra Lal Sahu, Asst.	0651-2481520	
8	Promila Surin, Asst.	0651-2481520	
9	Mukesh Singh, Asst.	0651-2481520	
10	Vikash Kr. Srivastava, Asst.	0651-2481520	
11	Urmila Bhartia Accountant	0651-2481520	
12	Pramod Kumar T. Sarkar	0651-2481520	
13	Md. Seraj Ansari Peon	0651-2481520	
14	Ramesh Kr. Sah Driver	0651-2481520	
15	Prem Khalkho Driver	0651-2481520	
16	Habibullah Ansari Peon	0651-2481520	
17	Sudhir Lakra Peon	0651-2481520	
18	Nagendra Mandal Night Guard	0651-2481520	
11	The manner of execution of subsidy programmes, including the amounts allocated and the details of	Not applicable	

	beneficiaries of such programmes																																																																													
11 A	Particulars of recipients of concessions, permits or authorizations granted by it;	This Authority does not grant concessions, permits or authorizations.																																																																												
12	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	<table border="1"> <thead> <tr> <th>Sl No.</th> <th>Name of staff</th> <th>Pay Scale</th> <th>Level</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Sri Arun Kr. Rai, Member Secretary</td> <td>144200-218200</td> <td>14</td> </tr> <tr> <td>2</td> <td>Sri Satyakam Priyadarshi, Deputy Secretary</td> <td>78800-209200</td> <td>12</td> </tr> <tr> <td>3</td> <td>Sri Santosh Anand Prasad, Deputy Secretary</td> <td>78800-209200</td> <td>12</td> </tr> <tr> <td>4</td> <td>Ms. Sonam Visnoi, Under Secretary</td> <td>56100-177500</td> <td>10</td> </tr> <tr> <td>5</td> <td>Roshan Lal PA</td> <td>9300-34800</td> <td>8</td> </tr> <tr> <td>6</td> <td>Md. Shakeel PA</td> <td>9300-34800</td> <td>8</td> </tr> <tr> <td>7</td> <td>Ravindra Lal Sahu, Asst.</td> <td>9300-34800</td> <td>7</td> </tr> <tr> <td>8</td> <td>Promila Surin, Asst.</td> <td>9300-34800</td> <td>7</td> </tr> <tr> <td>9</td> <td>Mukesh Singh, Asst.</td> <td>9300-34800</td> <td>7</td> </tr> <tr> <td>10</td> <td>Vikash Kr. Srivastava, Asst.</td> <td>9300-34800</td> <td>7</td> </tr> <tr> <td>11</td> <td>Urmila Bhartia Accountant</td> <td>9300-34800</td> <td>7</td> </tr> <tr> <td>12</td> <td>Pramod Kumar T. Sarkar</td> <td>5200-20200</td> <td>2</td> </tr> <tr> <td>13</td> <td>Md. Seraj Ansari Peon</td> <td>5200-20200</td> <td>2</td> </tr> <tr> <td>14</td> <td>Ramesh Kr. Sah Driver</td> <td>5200-20200</td> <td>3</td> </tr> <tr> <td>15</td> <td>Prem Khalkho Driver</td> <td>5200-20200</td> <td>3</td> </tr> <tr> <td>16</td> <td>Habibullah Ansari Peon</td> <td>5200-20200</td> <td>2</td> </tr> <tr> <td>17</td> <td>Sudhir Lakra Peon</td> <td>5200-20200</td> <td>2</td> </tr> <tr> <td>18</td> <td>Nagendra Mandal Night Guard</td> <td>5200-20200</td> <td>2</td> </tr> </tbody> </table>	Sl No.	Name of staff	Pay Scale	Level	1	Sri Arun Kr. Rai, Member Secretary	144200-218200	14	2	Sri Satyakam Priyadarshi, Deputy Secretary	78800-209200	12	3	Sri Santosh Anand Prasad, Deputy Secretary	78800-209200	12	4	Ms. Sonam Visnoi, Under Secretary	56100-177500	10	5	Roshan Lal PA	9300-34800	8	6	Md. Shakeel PA	9300-34800	8	7	Ravindra Lal Sahu, Asst.	9300-34800	7	8	Promila Surin, Asst.	9300-34800	7	9	Mukesh Singh, Asst.	9300-34800	7	10	Vikash Kr. Srivastava, Asst.	9300-34800	7	11	Urmila Bhartia Accountant	9300-34800	7	12	Pramod Kumar T. Sarkar	5200-20200	2	13	Md. Seraj Ansari Peon	5200-20200	2	14	Ramesh Kr. Sah Driver	5200-20200	3	15	Prem Khalkho Driver	5200-20200	3	16	Habibullah Ansari Peon	5200-20200	2	17	Sudhir Lakra Peon	5200-20200	2	18	Nagendra Mandal Night Guard	5200-20200	2
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13	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<p>Budget allocated to the Committee for the FY 2018-19</p> <table border="1"> <thead> <tr> <th data-bbox="694 264 1045 344">मद</th> <th data-bbox="1045 264 1390 344">Sanctioned amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td data-bbox="694 344 1045 427">1 वेतन / महँगाई भत्ता</td> <td data-bbox="1045 344 1390 427">2,19,50,000.00</td> </tr> <tr> <td data-bbox="694 427 1045 510">2 कार्यालय व्यय</td> <td data-bbox="1045 427 1390 510">85,00,000.00</td> </tr> <tr> <td data-bbox="694 510 1045 593">3 दूरभाष</td> <td data-bbox="1045 510 1390 593">9,00,000.00</td> </tr> <tr> <td data-bbox="694 593 1045 676">4 वाहन</td> <td data-bbox="1045 593 1390 676">10,00,000.00</td> </tr> <tr> <td data-bbox="694 676 1045 759">5. डी0 जी0 सेट ;इंधनद्ध</td> <td data-bbox="1045 676 1390 759">4,00,000.00</td> </tr> <tr> <td data-bbox="694 759 1045 842">6 विद्युत</td> <td data-bbox="1045 759 1390 842">12,24,000.00</td> </tr> <tr> <td data-bbox="694 842 1045 925">7 यात्रा व्यय</td> <td data-bbox="1045 842 1390 925">16,00,000.00</td> </tr> <tr> <td data-bbox="694 925 1045 1008">8 पुस्तकालय</td> <td data-bbox="1045 925 1390 1008">1,00,000.00</td> </tr> <tr> <td data-bbox="694 1008 1045 1090">9 एल0टी0सी0</td> <td data-bbox="1045 1008 1390 1090">6,50,000.00</td> </tr> <tr> <td data-bbox="694 1090 1045 1173">10 वर्दी</td> <td data-bbox="1045 1090 1390 1173">40,000.00</td> </tr> <tr> <td data-bbox="694 1173 1045 1256">11 विधि प्रभार</td> <td data-bbox="1045 1173 1390 1256">1,70,00,000.00</td> </tr> <tr> <td data-bbox="694 1256 1045 1339">12 मशीनरी एवं उपस्कर</td> <td data-bbox="1045 1256 1390 1339">40,00,000.00</td> </tr> <tr> <td data-bbox="694 1339 1045 1422">13. प्रशिक्षण भत्ता</td> <td data-bbox="1045 1339 1390 1422">20,00,000.00</td> </tr> <tr> <td data-bbox="694 1422 1045 1505">14. आर्थिक सहायता</td> <td data-bbox="1045 1422 1390 1505">1,00,00,000.00</td> </tr> <tr> <td data-bbox="694 1505 1045 1588">15. प्रचार / प्रसार / सेमिनार</td> <td data-bbox="1045 1505 1390 1588">30,00,000.00</td> </tr> <tr> <td data-bbox="694 1588 1045 1671">16^प प्रशिक्षण व्यय</td> <td data-bbox="1045 1588 1390 1671">15,00,000.00</td> </tr> <tr> <td data-bbox="694 1671 1045 1727">कुल योग:</td> <td data-bbox="1045 1671 1390 1727">7,38,64,000.00</td> </tr> </tbody> </table>	मद	Sanctioned amount (Rs.)	1 वेतन / महँगाई भत्ता	2,19,50,000.00	2 कार्यालय व्यय	85,00,000.00	3 दूरभाष	9,00,000.00	4 वाहन	10,00,000.00	5. डी0 जी0 सेट ;इंधनद्ध	4,00,000.00	6 विद्युत	12,24,000.00	7 यात्रा व्यय	16,00,000.00	8 पुस्तकालय	1,00,000.00	9 एल0टी0सी0	6,50,000.00	10 वर्दी	40,000.00	11 विधि प्रभार	1,70,00,000.00	12 मशीनरी एवं उपस्कर	40,00,000.00	13. प्रशिक्षण भत्ता	20,00,000.00	14. आर्थिक सहायता	1,00,00,000.00	15. प्रचार / प्रसार / सेमिनार	30,00,000.00	16 ^प प्रशिक्षण व्यय	15,00,000.00	कुल योग:	7,38,64,000.00
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14	Details in respect of the information, available to or held by it, reduced in an electronic form;	E-mail received on e-mail ID jhalsaranchi@gmail.com																																				

15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	Common waiting room.
16	The names, designations and other particulars of the Public Information Officers;	Shri Santosh Anand, Deputy Secretary, Jharkhand State Legal Services Authority, Nyaya Sadan, Doranda, Ranchi-834002.
17	Such other information as may be prescribed; and thereafter update these publications every year;	Not Applicable