

NYAYA SADAN

JHARKHAND STATE LEGAL SERVICES AUTHORITY (JHALSA)

NEAR A.G. OFFICE, DORANDA, RANCHI- 834002

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PATRON-IN-CHIEF

**Hon'ble the Chief Justice
Jharkhand High Court**

Ref No: JHA.L.S.A./1693

Dated : 18/08/18

EXECUTIVE CHAIRMAN

**D.N. Patel
Judge,
Jharkhand High Court**

To,

**All the Principal District Judges-cum-Chairmen
District Legal Services Authorities
State of Jharkhand-including
The Principal Judicial Commissioner-cum-Chairman
District Legal Services Authority, Ranchi**

MEMBER SECRETARY

**Arun Kumar Rai
(Pr. District Judge)**

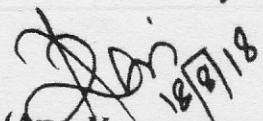
Sub.:- Regarding preparing case information card with regard to legal aided cases

Sir,

As your goodself is well aware that NALSA Free and Competent Regulation 2010 requires Monitoring Committee to monitor the progress of each and every legal aided matters. the competent authority has been pleased to view that a case information card should be prepared in respect of each and every legal aided cases pending in the court. In this case information card, the date of receipt of legal aided application, the date of grant of legal aid, name of the legal service lawyer, date of filing of the case, case number, different dates of the case with stage and result shall be mentioned. Stage change, i.e. to say from appearance stage to evidence stage, from evidence stage to argument stage etc. shall be clearly mentioned. This case information card shall be kept in a guard file and it shall be the duty of DLSA Secretary to get it updated regularly through legal service panel lawyers. This guard file shall be placed before the Monitoring Committee without fail. This system comes into effect forthwith.

With regards!

Yours Sincerely


(Arun Kumar Rai)
Member Secretary

LEGAL AIDED CASE INFORMATION CARD

(To be Kept at DLSA Front Office and filled by Panel Lawyer)

Name of the District :

Name of the Legal Aided Person :

Mobile No :

Date of legal Aid Request Application :

Date on which Legal Services Granted :

Name of the Legal Services Lawyer :

Mobile No :

Name of the Court :

Case No.

Other Details such as FIR No., :

Sl No.	Date	What proceeding took place (clearly mention 2 witnesses examined,/partially examined, 313 Cr.P.C. examination held,bail petition heard etc)	Next Date & purpose for which case is posted	Signature of Legal Services lawyer	Remarks of the Legal Aided person/pairvik ar with signature